

## Kingston Cares Board Meeting Minutes – 15 January 2021

**Attendees:** Chris Anderson, Fredrick Branchflower, Kathy Caldwell, Sally Christy, Mel Filben, Mary Gleysteen, Kirsten Jewell, Lynn Leggett, Jane Mack, Stan Mack, Phil Merritt, Stacy Mills, Ruth Westergaard

### **Discussion:**

**Little Free Pantries** – Mary and Ruth came to share about the pantries that are in North Kitsap and to see if Kingston Cares wanted to sponsor one. Chris said she would take responsibility for the project and that her husband would build two pantries.

### **Committee Reports:**

- **Secretary's Report** – Kathy made a motion to approve the report, Fredrick seconded it, and the report was approved.
- **Treasurer's Report** – Stan made a motion to approve the report, Fredrick seconded it, and the report was approved.
- **Grant Writing** – Lynn submitted the request for Phase 38 funds on 19 January. Help on the grant committee is requested to help find new sources of grants. Kathy mentioned that a Community Meal volunteer might be interested in helping. Lynn will reach out to him. The board was reminded to submit their monthly volunteer hours. The location of the Volunteer Hours spreadsheet is on the Board Area on the new website. Board members would like a monthly reminder to submit their hours. Lynn requested that the Committee Reports be submitted monthly with volunteer hours, photos, and any stories included. The reports will be posted on G-Suite in the Committee area.
- **Community Meal** – Kathy reported that the meal count is 140 and that the request for meals has increased at the senior apartments. She has several people and groups lined up to fund the meals, but more sponsors are needed. Kirsten volunteered to create a flyer. It was suggested that the flyer Carol sends out be condensed.
- **Barn Committee** – Phil shared that he had not had a response from Housing Resources Bainbridge (HRB). He received a quote for the wetlands survey from Environmental Services. The quote is open-ended due to the terrain and the amount of blackberry on the property.
  - Kirsten observed that grant money may be coming for affordable housing. She took an action to provide Phil Low Income Housing Institute contact information (1/15/21 action).
  - There was discussion on partnering with the hotel to provide affordable housing and maybe helping Harvey with grants. Kathy took an action (1/15/21 action) to provide Phil with Harvey's contact information so that Phil can find out Harvey's plans for his property.
  - The board needs to make a decision on the way forward by 1 April 2021.
  - Kirsten is going to provide Phil with information on tiny houses (12/18/20 action).

- **Food for Kids** – ShareNet might move to debit card services, but Stan said that is a non-starter for our program. Stacy reported that when she delivered food to a multi-generational family that the father commented “thank-you, this is just in time.” A grandma caring for several children told Stacy that she is grateful for Food4Kids and that the food is easy to prepare while the mom is at work.

**New Business:**

- Point-in-Time count is cancelled this year due to the pandemic.
- Community Conversation - discussed holding small virtual breakout discussions on specific topics – one topic per month or quarter – starting mid-year.
- Board members are requested to review the Strategic Plan status.
- The Annual Meeting will be held in March. Mel informed us that she is stepping down as president at the end of March. We are appreciative of all she has done in the past year.
- The next meeting is scheduled for 19 February 2021.