

Kingston Cares Board Meeting Minutes – 17 September 2021

Attendees: Fredrick Branchflower, Sally Christy, Mel Filben, Lynn Leggett, Stan Mack, Phil Merritt, Stacy Mills, Chris Anderson, Kathy Caldwell, Jane Mack, Kirsten Jewell

- **Secretary's Report** – Fredrick made a motion to approve the report, Mel seconded it, and the report was approved.
- **Treasurer's Report** – Fredrick made a motion to approve the report, Mel seconded it, and the report was approved.

Committee Reports:

- **Community Meal** – Kathy has Mi Sueno set up for the September meal this evening. Next meals November 12 & December 10. We will discuss more on moving forward for First Quarter of 2022 at the November meeting.
- **Barn Committee** – Phil shared that the property sale closed on 9/14/21. Within 10 days of listing, the property was under contract, signed at \$380,000 and sold to The Tire Swing Cottage Company out of Indianola. Phil motioned to set up a tax exempt account to invest the net proceeds from the sale of \$333,399.86 and approximated that the monthly dividends would be \$500 - \$600. Stan 2nd and the motion passed. Next motion was to disband the Barn Property Committee as it has served its intended purpose. Sally 2nd and the motion passed. Third motion was to establish a new committee to research affordable housing. Stan 2nd, and the motion passed. Phil will lead the Affordable Housing Committee, with Stan as a member.
- **Food for Kids** – Penny sent in a report that the summer program served approximately 100 kids per week for the 6 weeks of the summer program. Looking ahead to winter program running for two weeks during 12/20/21 – 12/31/21.
- **Community Conversation** – At this time, the KCAC representative Jane & committee have canceled an in person Community Conversation for 2021. Stan has pitched doing smaller, zoom/virtual discussions, there is a meeting planned 9/24 to discuss these ideas and flush out what may work while pandemic safety protocols and precautions are still in order.
- **Severe Weather Shelter** – Jane & Kathy updated that there was a meeting with Kitsap DEM Corey pertaining to the possibility of re-opening the Kingston SWS. The county is planning to fund rides to other area SWS if not opened (which doesn't seem likely as it generally opens on/by 11/1). Kathy asked about PPE provisions and the county will be providing those; as well as safety with regards to if they would mandate volunteers to be vaccinated, etc. DEM wasn't sure at this time if this programming fits such that they could make that mandate. The sign up mechanism software will be possibly changing as well, so that when the Kingston site does re-open it is hoped that it will be easier to select shifts and see openings and fill with volunteers.

Other Business:

- **Grant Status** – The Rotary Grant as well as the Kitsap Community Foundations Grant have been submitted; Lynn will keep us updated as to those grants. All volunteer hours will need to continue to be updated as well, for grant purposes.

- Income Tax Status – Phil has submitted all 2021 Tax information and did lengthy work and due diligence in providing the information for every donor that was needed.
- The Kingston Cares Brand - Messaging Matters! Lynn discussed that any letters or notices that go out via committees or board members need to first be run through the President and board for review and approval when Kingston Cares is being represented.

The next meeting is October 15th at 8:30 AM via Zoom.