

Kingston Cares Board Meeting Minutes – 18 February 2022

In Attendance – Phil, Lynn, Stacy, Kathy, Mel, Sally, Kirsten, Jane, Stan, Fredrick

Reports

- Secretary's Report – Kathy moved (with edit of SWS activation # for Dec & Jan), Mel 2nd, approved
- Treasurer's Report for Jan 2022 – Mel moved, Jane 2nd, approved
 - 2022 Budget – Draft budget will be voted on for approval at annual March meeting
 - Tax Letters – All tax letters went out by 1/24/22!

Program and Committee Updates

- Food4Kids – 2400 bags have been ordered, will be a larger sturdier size for all of 2022 program, w/enough to probably have a little reserve for 2023. Signups are available online.
- Community Meal – Continuing as a grab and go at this point, per fed recommendations. Folks may not yet be comfortable in coming indoors. We will continue as is thru May and re-evaluate moving forward. Stacy has been advised that the PGST food bank may have been awarded \$2500 to provide funds to KC for CM; more info. to come once final approval comes thru to the Food Bank.
- Community Conversation – Advertising for as many sign ups as possible – they're still coming in. Lynn will scribe for parks and trails topic.
- Severe Weather Shelter – One activation on Feb 1st, Activation notice has come out for the next few days. Kirsten has secured rapid COVID tests to be used at the SWS; first shift volunteers are getting certified to do the testing. Shelf stable food still available still. Scheduling is going smoothly with Kathy handling the shifts.

Other Discussion

- Review of Bylaws – Bylaws have us as a member driven organization, however, that's not how we operate. May be better to consider being a board driven and managed non-profit. We have a donor list and a volunteer list; and this lends itself better to a board of director run non-profit. Phil motions The Kingston Cares Treasurer is authorized to coordinate with the organization's attorney to update the Articles of Incorporation and By-Laws to be consistent with a board managed nonprofit and the Washington Nonprofit Corporations Act of 2021; Kathy 2nd, motion approved. Phil will move forward with Isaac Anderson to make these updates to codify this.
- Point-In-Time Count – still needing volunteers for street count. Jane requested getting survey forms emailed to print for the SWS activation that evening that could count.
- Kitsap Great Give – We will start getting out the word via ads utilizing the great give media package.
- 2-day Relational Mentor Training – to help children cope with the stress of the pandemic.
- Discussion of trying to avoid personal reimbursements when possible and some ways to meet the needs of grants with our purchasing methods.